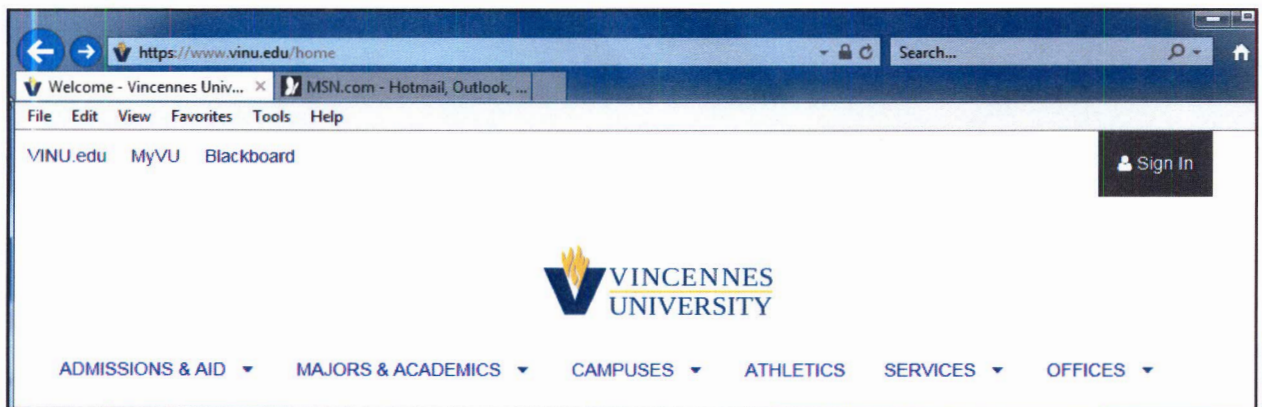


How to get your MyVU Username and new Password

1. Log onto the main Vincennes University Web Page. www.vinu.edu



2. Click on the link that says 'MyVU' (upper left corner of screen)
3. Click on [Need Username/Password Help?](#) (up and to the right of the Username)
4. This will open a new page. Enter your **Social Security Number** *or* Student ID number. Click 'Submit'

A screenshot of the 'Password Reset' form on the Vincennes University website. The form has a light blue background and the university logo at the top. It contains the following text and fields:

Provide one of the values below to request a password reset.

Social security number

A number (student id)

5. The system will send an email to your email account on file. The email will come from Web Master. Follow the instructions to receive your MyVU Username and new Password. (You will get one email from Web Master, **click on the long link at the bottom**. Refresh your email. You should get a second email from Web Master that will contain your Username and new Password.

After you have signed on and confirmed your preferred email account and signed the Financial Agreement, look to the left of the screen for an area called "My Access". In the "My Access" area is a link that says "Change Your MyVU Password". Click there to change your password.